

Company Name

Address Line 1

Address Line 2

Phone: _____

Email: _____

**EQUIPMENT HIRING
QUOTATION SLIP**

Quotation No.: _____

Date: _____

Client Name: _____

Contact No.: _____

Project / Event: _____

Location: _____

Item Description	Quantity	Unit	Unit Rate	Duration	Total

Subtotal _____

Discount _____

Tax _____

Total Amount _____

Terms & Conditions:

- All rates are exclusive/inclusive of applicable taxes.
- Payment terms: _____
- Quotation valid until: _____
- Other terms: _____

Authorized Signature

Client Signature