

**Company Name**

Address Line 1

Address Line 2

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**EQUIPMENT HIRING  
QUOTATION SLIP**

**Quotation No.:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Client Name:** \_\_\_\_\_

**Contact No.:** \_\_\_\_\_

**Project / Event:** \_\_\_\_\_

**Location:** \_\_\_\_\_

Item Description	Quantity	Unit	Unit Rate	Duration	Total

**Subtotal** \_\_\_\_\_

**Discount** \_\_\_\_\_

**Tax** \_\_\_\_\_

**Total Amount** \_\_\_\_\_

**Terms & Conditions:**

- All rates are exclusive/inclusive of applicable taxes.
- Payment terms: \_\_\_\_\_
- Quotation valid until: \_\_\_\_\_
- Other terms: \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature

Client Signature