

Equipment Lease Quotation Example Sheet

Lessee Information

Company Name:

Contact Person:

Address:

Email:

Phone:

Lessor Information

Company Name:

Contact Person:

Address:

Email:

Phone:

Equipment Details

#	Description	Model/Serial	Qty	Unit Price	Total
1					
2					

Lease Terms

Lease Duration:

Payment Frequency:

Payment Method:

Start Date:

End Date:

Quotation Summary

Subtotal:

Tax (%):

Other Charges/Fees:

Total Lease Cost:

Notes / Remarks

