

# Equipment Lease Quotation Example Sheet

## Lessee Information

Company Name:

Contact Person:

Address:

Email:

Phone:

## Lessor Information

Company Name:

Contact Person:

Address:

Email:

Phone:

## Equipment Details

#	Description	Model/Serial	Qty	Unit Price	Total
1					
2					

## Lease Terms

Lease Duration:

Payment Frequency:

Payment Method:

Start Date:

End Date:

## Quotation Summary

Subtotal:

Tax (%):

Other Charges/Fees:

**Total Lease Cost:**

## Notes / Remarks

