

Travel Package Quotation

Tour Operator/Agency:
[Your Company Name]

Date:
[Quotation Date]

Quotation No:
[Reference No]

Client Details

Name:
[Client Name]

Email:
[Client Email]

Phone:
[Client Phone]

Package Details

Package Name:
[Tour Package Name]

Destination:
[Destination]

Duration:
[No. of Nights/Days]

Travel Dates:
[Start Date] to [End Date]

No. of Travelers:
[No. of Adults/Children]

Itinerary Overview

Day	Activities/Details	Meals
Day 1	[Description/Activities]	[Included Meals]
Day 2	[Description/Activities]	[Included Meals]

Inclusions

- [Inclusion 1]
- [Inclusion 2]
- [Inclusion 3]

Exclusions

- [Exclusion 1]
- [Exclusion 2]

Quotation & Pricing

Description	Unit Cost	Quantity	Total
[Hotel Accommodation]	[Unit Price]	[Qty]	[Total]
[Transportation]	[Unit Price]	[Qty]	[Total]
[Other]	[Unit Price]	[Qty]	[Total]
Grand Total	[Total Package Price]		

Terms & Conditions

- [Payment Terms]
- [Cancellation Policy]
- [Other Terms]

Note: This quotation is valid till [Valid Date] and is subject to availability at the time of booking.

Prepared By:

[Sales Executive Name]

Contact:

[Contact No./Email]