

Courier Service Quote Template

Sender Information

Name

Sender name

Address

Sender address

Contact

Phone or email

Recipient Information

Name

Recipient name

Address

Recipient address

Contact

Phone or email

Shipment Details

Pickup Date

Delivery Type

Standard

Package Type

Document

Weight (kg)

Dimensions (cm)

L x W x H

Declared Value

Additional Notes

Special instructions, references, etc.

Quote Summary

Base Rate	\$
Distance Surcharge	\$
Weight Surcharge	\$
Other (Insurance, etc.)	\$
Total Estimated	\$