

Standard Cargo Quotation Sheet

Quotation Number:

e.g., Q-0001

Date:

e.g., YYYY-MM-DD

Provider Name:

Company Name

Client Name:

Client Company or Contact

Contact Details:

Phone / Email

Cargo Details

Description	Quantity	Unit	Weight (kg)	Volume (cbm)	Origin	Destination

Quotation Details

Service Type	Mode	Transit Time	Rate	Currency	Remarks

Terms & Conditions

State terms and conditions, validity, exclusions, etc.

Prepared By

Name:

Position:

Signature:

(sign here)

Date:

YYYY-MM-DD