Maintenance Quotation

Quotation No.:

_____

Date:

_____

Client Name:

_____

Company:

_____

Contact No.:

_____

Email:

_____

Service Engineer:

_____

Valid Until:

_____

Service Details

Sl. No	Description of Service	Qty	Unit Price	Total
1	_____	___	___	___
2	_____	___	___	___
			Subtotal	___
			Tax (%)	___
			Grand Total	___

Terms & Conditions

1. Quotation is valid for _____ days from the date above.
2. Payment Terms: _____
3. Any additional parts or labour not mentioned above will be charged separately.
4. Service will commence upon acceptance of this quotation.

_____
Client's Signature
_____
Service Engineer
Signature