

# Technical Maintenance Quotation Sheet

## Service Provider

Enter service provider name

## Quotation No.

Enter quotation reference number

## Date

## Client Name

Enter client name

## Site Address/Location

Enter site address

## Scope of Work / Description

Describe the technical maintenance service

## Quotation Details

No.	Description of Service	Unit	Quantity	Unit Price	Total
1					
2					
3					
<b>Grand Total</b>					

## Terms & Conditions

Payment terms, validity, etc.

## Prepared By

Name and designation

## Approved By

Name and designation

