

Equipment Leasing Quotation

Date: _____
Quotation No: _____

From:

Company Name
Address Line 1
Address Line 2
Phone: _____
Email: _____

To:

Client Name
Address Line 1
Address Line 2
Phone: _____
Email: _____

Quotation Valid Until: _____

Contact Person: _____

#	Equipment Description	Qty	Lease Period	Monthly Rate	Subtotal
1	[Equipment Name/Model]	___	___ months	___	___
2	[Equipment Name/Model]	___	___ months	___	___
Subtotal					___
Tax (%)					___
Total					___

Terms & Conditions:

- Lease period as specified above.
- Payment terms: _____
- Delivery and installation: _____
- Any loss or damage during lease period will be charged accordingly.
- Other terms: _____

Authorized Signature

Name: _____
Title: _____
Date: _____

Client Signature

Name: _____
Title: _____

Date: _____