

Your Company Name

Address Line 1

Address Line 2

Phone | Email

Pricing Quotation

Quotation #

Q-0001

Date

2024-06-27

Prepared For

Client Name

Client Company

Client Address

Prepared By

Contact Person

Email | Phone

Description	Qty	Unit Price	Total
Product / Service One	2	\$500	\$1,000
Product / Service Two	1	\$250	\$250
Additional Service	3	\$100	\$300

Subtotal

\$1,550

Tax (10%)

\$155

Grand Total

\$1,705

Notes

Thank you for your business. This quotation is valid for 30 days.

Payment terms: Net 15 days from the invoice date.

Please contact us for any questions or adjustments.