

Move-In/Move-Out Cleaning Quotation Sheet

Client Details

Client Name	
Address	
Phone	
Email	
Date Required	

Property Details

Type	
Number of Bedrooms	
Number of Bathrooms	
Approx. Square Footage	
Special Instructions	

Cleaning Service Scope

Areas/Tasks	Included
Living Spaces (Dust, Vacuum, Mop)	
Kitchen (Clean Counters, Appliances, Sink)	
Bathrooms (Sanitize Fixtures, Mirrors & Floors)	
Windows (Interior Only)	
Inside Cabinets/Drawers	
Other (Specify)	

Quotation

Description	Amount
Cleaning Service Charge	
Supplies/Equipment	
Additional Services	
Total Quote	

Notes

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Client Signature

Date