

Freelance Quotation

Freelancer Details

Name: _____
Email: _____
Phone: _____
Website: _____

Client Details

Name: _____
Company: _____
Email: _____
Phone: _____

Quote Info

Quote #: _____
Date: _____
Valid Until: _____

Project Description

Services & Pricing

Service	Description	Qty/Hrs	Price	Total

Subtotal: _____

Discount: _____

Tax (%): _____

Total: _____

Terms & Conditions

- Project commencement upon client approval and signed agreement.
- 50% upfront payment required to secure the project slot.
- Balance due upon project completion and before final delivery.
- Revisions included: _____ rounds. Extra revisions may incur additional charges.
- Quote valid until: _____
- All prices are in _____ (currency).

Client Signature: _____

Date: _____

