

Freelancer

Name: _____
Email: _____
Phone: _____

Client

Company: _____
Contact: _____
Email: _____

Project Quotation Sheet

Date: _____
Quotation No.: _____

Project Details

Project Title: _____
Description: _____

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Quotation Breakdown

Item/Service	Description	Qty	Price
_____	_____	—	_____
_____	_____	—	_____
_____	_____	—	_____

Subtotal _____

Tax (%) _____

Total _____

Payment Terms

Freelancer's Signature

Date: _____

Client's Signature

Date: _____

