Subtotal

Writing Services Quotation Form

Discount

Client Information

Client Name

Total

Email

Phone

Project Details

Project Title

Project Description

Deadline

Word Count

Type of Service

Select... ▾

Quotation

Service Description	Quantity	Rate	Amount
		e.g. $ per word or proje	
		Subtotal	

Service Description	Quantity	Rate	Amount
		Discount	
		Total	

Terms & Notes

Additional Notes

Payment Terms

e.g. 50% upfront, 50% upon completion

Freelancer Name

Date