

Purchase Order Quote

Quote #: _____ | Date: _____

Supplier:

Company Name
Address Line 1
Address Line 2
Phone: _____
Email: _____

Customer:

Company / Name
Address Line 1
Address Line 2
Phone: _____
Email: _____

#	Description	Qty	Unit Price	Total
1	Item / Service 1	____	____	____
2	Item / Service 2	____	____	____

Subtotal _____

Tax _____

Total _____

Notes / Terms:

Authorized Signature

Date: _____

Customer Signature

Date: _____