

# Consulting Proposal Quote

## Consultant Information

Company Name:

Contact Name:

Email:

Phone:

## Client Information

Client Name:

Contact Person:

Email:

Phone:

## Project Overview

[Brief summary of the project scope, objectives, and expected outcomes.]

## Scope of Work

- [Describe main deliverable or task]
- [Describe additional service/task]
- [Optional items, if any]

## Timeline

Milestone/Task	Estimated Completion
[Task/Milestone 1]	[Date or Duration]
[Task/Milestone 2]	[Date or Duration]

## Quotation

Description	Qty	Unit Price	Total
[Consulting Service or Deliverable]	[Qty]	[Unit Price]	[Total]
[Other Service/Item]	[Qty]	[Unit Price]	[Total]
Grand Total			[Total Amount]

**Payment Terms:** [Eg. 50% upfront, 50% upon completion]

## Terms & Conditions

- [Cancellation policy, confidentiality, etc.]
- [Revision policy, warranty, and limitations]
- [Other terms as needed]

## Acceptance

To confirm and accept this proposal, please sign below:

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Consultant Signature & Date

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Client Signature & Date