

Repair Service Proposal Template

Date: _____

Client Information

Name/Company: _____

Contact Person: _____

Phone: _____

Email: _____

Address: _____

Project Details

Service Location: _____

Requested Maintenance:

Scope of Work

Description	Qty	Unit Price	Total
_____	____	_____	_____
_____	____	_____	_____
Subtotal			_____
Tax (%)			_____
Total			_____

Terms & Conditions

1. Payment terms: _____

2. Estimated completion: _____

3. Warranty: _____

4. Additional notes: _____

Client Signature & Date

Authorized Representative & Date