

# IT Equipment Price Quotation

|          |       |                |       |
|----------|-------|----------------|-------|
| Date:    | _____ | Quotation No.: | _____ |
| To:      | _____ | From:          | _____ |
| Company: | _____ | Contact:       | _____ |

## Quotation Details

| No. | Item Description | Model | Qty | Unit Price | Total |
|-----|------------------|-------|-----|------------|-------|
| 1   |                  |       |     |            |       |
| 2   |                  |       |     |            |       |
| 3   |                  |       |     |            |       |

|              |       |
|--------------|-------|
| Subtotal:    | _____ |
| Tax (%) :    | _____ |
| Grand Total: | _____ |

### Terms & Conditions:

- Prices are valid for \_\_\_\_\_ days from the date of quotation.
- Payment terms: \_\_\_\_\_
- Delivery lead time: \_\_\_\_\_
- Warranty: \_\_\_\_\_

|                                    |
|------------------------------------|
| _____                              |
| Authorized Signature<br>(Supplier) |
| _____                              |
| Authorized Signature<br>(Client)   |