

# Property Maintenance Service Quote

**Company Name:**

[Your Company Name]  
[Address Line 1]  
[Address Line 2]  
[Phone Number]  
[Email Address]

**Client Name/Company:**

[Client Name]  
[Client Address Line 1]  
[Client Address Line 2]  
[Client Phone]  
[Client Email]

**Quote Number:** [\_\_\_\_\_]

**Date:** [\_\_\_\_\_]

**Valid Until:** [\_\_\_\_\_]

**Property Address:** [Property Address]

## Service Details

Service Description	Frequency	Unit Price	Quantity	Total
[E.g. Lawn Mowing]	[Weekly]	[_____]	[_____]	[_____]
[E.g. Gutter Cleaning]	[Quarterly]	[_____]	[_____]	[_____]
Subtotal				[_____]
Tax				[_____]
Total				[_____]

**Notes & Terms:**

â€¢ This quote is valid for [XX] days.  
â€¢ Services can be customized based on requirements.  
â€¢ Payment terms: [e.g. 30 days after invoice date]  
â€¢ For queries, contact us at [Email/Phone].

**Authorized By:** \_\_\_\_\_  
**Date:** \_\_\_\_\_