

# Simple Repair Work Quotation

Quotation No.: \_\_\_\_\_/2024

Date: \_\_\_\_\_/\_\_\_\_\_/2024

Prepared By: \_\_\_\_\_

Client Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Site Address: \_\_\_\_\_

## Scope of Work

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Quotation Details

Description	Quantity	Unit Price	Amount
_____	_____	_____	_____
_____	_____	_____	_____
Subtotal			_____
Tax (%)			_____
Total			_____

## Terms & Conditions

- Prices are valid for 30 days from the date of quotation.
- Payment due within 14 days after completion.
- Any additional work will be quoted separately.

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_/\_\_\_\_\_/2024