

# Consultancy Quotation

Date: \_\_\_\_\_

## Service Provider Details

Name/Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Email: \_\_\_\_\_  
Phone: \_\_\_\_\_

## Client Details

Name/Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Email: \_\_\_\_\_  
Phone: \_\_\_\_\_

## Scope of Services

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Quotation Breakdown

Description	Unit	Quantity	Unit Price	Total
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
Subtotal	_____			
Tax (%)	_____			
Total Amount	_____			

## Terms & Conditions

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Service Provider Signature: \_\_\_\_\_

Client Signature: \_\_\_\_\_