

# Project-Based Memorandum of Understanding (MOU)

This MOU is entered into as of [Date]

## Parties

- Party A:** [Full Name], [Organization], [Address]
- Party B:** [Full Name], [Organization], [Address]

## 1. Purpose

The purpose of this Memorandum of Understanding is to outline preliminary terms and mutual understanding for collaboration on the following project: **[Project Title]**.

## 2. Scope of Collaboration

- [Brief description of the project and intended outcomes.]
- [Description of each party's anticipated contributions or responsibilities.]

## 3. Roles and Responsibilities

Party	Key Roles and Responsibilities
Party A	[e.g., provide technical support, deliver resources, coordinate meetings]
Party B	[e.g., manage communications, supply data, contribute funding]

## 4. Timeline

The parties agree to the following indicative timeline for project milestones:

- Project Start Date: [Date]
- Major Milestone 1: [Description] – [Date]
- Major Milestone 2: [Description] – [Date]
- Project Completion (Estimated): [Date]

## 5. Confidentiality

Both parties agree to maintain the confidentiality of proprietary or sensitive information exchanged during this stage of negotiations.

## 6. Term and Termination

- This MOU shall remain in effect until either (i) a definitive agreement is executed, or (ii) either party provides written notice of termination.
- This MOU is not intended to create binding legal obligations except with respect to confidentiality and non-disclosure.

## 7. Miscellaneous

- Amendments to this MOU may only be made by mutual written agreement.
- This MOU does not constitute an exclusive agreement.

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[Party A Name & Organization]

Date: \_\_\_\_\_

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[Party B Name & Organization]

Date: \_\_\_\_\_