

# Simple Shipping Quote Sheet

## Shipper Information

Company Name:

Contact Name:

Phone:

Email:

Address:

## Consignee Information

Company Name:

Contact Name:

Phone:

Email:

Address:

## Shipment Details

Item Description	Quantity	Weight (kg)	Length (cm)	Width (cm)	Height (cm)	Notes

## Rates & Charges

Description	Amount
Freight Charge	
Insurance	
Other (specify)	
Total	

## Additional Notes

Prepared By:

Approved By: