

Printing Quotation Template

To:

Company:

Contact Person:

Date:

Quotation No.:

Valid Until:

Project Details

Description _____

Insert Size _____

Paper Type _____

Printing _____

Finishing _____

Packaging _____

Quotation

Quantity	Unit Price	Total	Remarks

Additional Notes / Requirements:

Terms & Conditions:

- Prices are exclusive of taxes and shipping, unless stated otherwise.
- Lead time after final artwork confirmation: _____ days.
- Payment Terms: _____

Authorized Signature

Customer Signature
