

Detailed HVAC Service Installation Quotation

Prepared For

Client Name:

Address:

Phone:

Email:

Prepared By

Company Name

Address

Phone

Email

Quotation Details

Quotation No.:

Date:

Valid Until:

Scope of Work

- Removal of old HVAC unit(s)
- Supply and installation of new HVAC system
- Testing and commissioning of the installed system
- Cabling, piping, and duct work as required
- System calibration and optimization
- User demonstration and documentation

Materials and Equipment

Description	Qty	Unit Price	Total
HVAC Split System, 3 Ton	1		
Thermostat	1		
Ductwork (linear feet)			
Mounting Materials			

Labor & Services

Description	Hours/Qty	Rate	Total
Installation Labor			
Testing & Commissioning			
Removal & Disposal			

Summary

Subtotal
Taxes
Total Quotation

Terms & Conditions

- Quotation valid for 30 days from date of issue.
- Payment terms: [Specify terms, e.g., 50% deposit, balance on completion]
- Work to begin within [X] days of order confirmation.
- Warranty: [Specify warranty details]
- Any additional work will be quoted separately.

Authorized Signature: _____ Date: _____