

# Professional HVAC Unit Installation Quote

Date: \_\_\_\_\_ Quote #: \_\_\_\_\_

Prepared for: \_\_\_\_\_ Prepared by: \_\_\_\_\_

## Customer Information

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

## Project Description

Installation of HVAC unit at the above address per provided specifications. This quote includes equipment, materials, labor, testing, and basic clean-up.

## Equipment & Materials

Item	Description	Qty	Unit Price	Line Total
1	HVAC Unit Model	____	\$ ____	\$ ____
2	Thermostat	____	\$ ____	\$ ____
3	Installation Materials	____	\$ ____	\$ ____

## Labor

Service	Hours	Rate	Line Total
Installation Labor	____	\$ ____	\$ ____

## Totals

Subtotal	\$ ____
Tax	\$ ____
<b>Total</b>	<b>\$ ____</b>

## Terms & Conditions

- This quote is valid for 30 days.
- Payment terms: \_\_\_\_\_
- Work to be scheduled upon acceptance.
- Warranty: \_\_\_\_\_

Signature (Customer): \_\_\_\_\_ Date: \_\_\_\_\_

Signature (Provider): \_\_\_\_\_ Date: \_\_\_\_\_