

# Commercial Cleaning Quotation

## COMPANY INFORMATION

Company Name:

Contact Name:

Phone:

Email:

Address:

## CLIENT INFORMATION

Client Name/Company:

Contact Person:

Phone:

Email:

Site Address:

## QUOTATION DETAILS

Quotation Number:

Date:

Valid Until:

## SCOPE OF WORK

Description of Service	Frequency	Area/Location

## PRICING

Item	Unit Price	Quantity	Total
<b>Subtotal</b>			
<b>Tax</b>			
<b>Total</b>			

**TERMS & CONDITIONS**

Prepared By:

Date:

Signature: