

# Cleaning Service Quotation Sheet

## Client Details

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

## Quotation Info

Quotation No: \_\_\_\_\_  
Date: \_\_\_\_\_  
Valid Until: \_\_\_\_\_  
Prepared By: \_\_\_\_\_

## Service Details

Description	Qty	Unit Price	Total
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Subtotal: \_\_\_\_\_  
Tax (%): \_\_\_\_\_  
**Total Quotation:** \_\_\_\_\_

**Notes:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Client Signature