

Audio Visual Equipment Rental Quote Sheet

Client Name

Company/Organization

Quote Date

Event Name

Event Date

Event Location

Equipment List

Item Description	Quantity	Unit Price	Days	Total
<input type="text" value="e.g. Projector"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Subtotal				<input type="text"/>
Discount				<input type="text"/>
Tax				<input type="text"/>
Total				<input type="text"/>

Additional Notes

Prepared By

Contact Information

