

# Audio Visual Equipment Rental Quote Sheet

**Client Name**

**Company/Organization**

**Quote Date**

**Event Name**

**Event Date**

**Event Location**

**Equipment List**

Item Description	Quantity	Unit Price	Days	Total
e.g. Projector				
<b>Subtotal</b>				
<b>Discount</b>				
<b>Tax</b>				
<b>Total</b>				

**Additional Notes**

**Prepared By**

**Contact Information**

