

Freelance Writer Quotation Sheet

Date

Quotation #

Client Name

Client Email

Company (optional)

Project Description

Service / Article Title	Quantity	Unit Rate	Total
e.g., Blog Post	e.g., 2	e.g., 150	e.g., 300
Subtotal			<input type="text"/>
Taxes / VAT			<input type="text"/>
Total			<input type="text"/>

Additional Notes / Terms

Writer's Signature

Client's Signature