

Formal Dinner Catering Quotation Form for Galas

Client Information

Client Name

Organization (if applicable)

Contact Number

Email Address

Event Details

Event Name

Event Date

Event Location

Number of Guests

Special Requirements / Notes

Menu Selection

Course	Description/Selection
Appetizer	<input type="text"/>
Main Course	<input type="text"/>

Dessert	<div></div>
Beverages	<div></div>

Quotation Details

Item/Service	Description	Quantity	Unit Price	Total
<div></div>	<div></div>	<div></div>	<div></div>	<div></div>
<div></div>	<div></div>	<div></div>	<div></div>	<div></div>
<div></div>	<div></div>	<div></div>	<div></div>	<div></div>

Grand Total

Terms & Conditions

Enter terms and conditions here...