

# Outdoor Event Catering Quote

## Event Planner & Client Details

Planner Name:

Client Name / Organization:

Event Date:

Contact Email / Phone:

Event Location:

Number of Guests:

## Menu Selection

Menu Item	Description	Quantity	Unit Price	Total

## Services & Rentals

Service / Item	Description	Quantity	Unit Price	Total

**Subtotal**

**Tax**

**Total**

## Notes / Special Requests

### Acceptance

Signature:

Date:

