

# Logistics Service Quotation

**From:**  
Company Name  
Address Line 1  
Address Line 2  
Contact: +123456789  
Email: email@company.com

**To:**  
Client Name  
Client Address Line 1  
Client Address Line 2  
Contact: +987654321  
Email: client@email.com

**Quotation Date:**

YYYY-MM-DD

**Quotation No.:**

QUO-0001

## Service Details

Description	From	To	Quantity	Unit Price	Amount
Freight Charges	Origin A	Destination B	1	\$XXX.XX	\$XXX.XX
Handling Charges	Origin A	Destination B	1	\$XX.XX	\$XX.XX
Total					\$XXX.XX

### Terms & Conditions

- Quotation valid for 30 days from the date of issue.
- Delivery time is estimated and subject to confirmation.
- Payment terms: 50% advance, balance on delivery.
- Taxes and duties, if any, are extra.
- All services are subject to company policies.

**Prepared By:**

\_\_\_\_\_  
Name & Designation

**Accepted By:**

\_\_\_\_\_  
Client Name & Company