

Logistics Service Quotation

From:

Company Name
Address Line 1
Address Line 2
Contact: +123456789
Email: email@company.com

To:

Client Name
Client Address Line 1
Client Address Line 2
Contact: +987654321
Email: client@email.com

Quotation Date:

YYYY-MM-DD

Quotation No.:

QUO-0001

Service Details

Description	From	To	Quantity	Unit Price	Amount
Freight Charges	Origin A	Destination B	1	\$XXX.XX	\$XXX.XX
Handling Charges	Origin A	Destination B	1	\$XX.XX	\$XX.XX
Total					\$XXX.XX

Terms & Conditions

- Quotation valid for 30 days from the date of issue.
- Delivery time is estimated and subject to confirmation.
- Payment terms: 50% advance, balance on delivery.
- Taxes and duties, if any, are extra.
- All services are subject to company policies.

Prepared By:

Name & Designation

Accepted By:

Client Name & Company