

Portrait Photography Quotation

Studio Name

Studio Name

Contact Person

Contact Person

Email

Email

Client Name

Client Name

Quotation Date

Date

Quotation #

Quotation Number

Session Details

Session Type

e.g. Headshot, Family, etc.

Date & Time

Session Date & Time

Duration

e.g. 2 hours

Location

Studio/On-location

Quotation Items

Description	Qty	Unit Price	Amount
e.g. Session Fee	1	\$	\$
e.g. Extra Prints		\$	\$
Subtotal			\$

Tax (%) \$

Total \$

Terms & Conditions

Enter terms and conditions here

Studio Representative Signature

Client Signature