

Sales Order Entry Form

Order No.

Order Date

Customer PO

Customer Name

Customer Email

Customer Phone

Billing Address

Shipping Address

Items

No.	Product Code	Description	Qty	Unit Price	Amount
1					
2					
Subtotal					
Tax (%)					
Total					

No.	Product Code	Description	Qty	Unit Price	Amount
3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Subtotal					<input type="text"/>
Tax (%)					<input type="text"/>
Total					<input type="text"/>

Expected Delivery Date

Payment Terms

Salesperson

Additional Notes