

**Company Name**

Address Line 1

Address Line 2

City, State ZIP

Phone: (000) 000-0000

Email: info@company.com

## Proforma Invoice

Proforma No: PI-0001

Date: YYYY-MM-DD

Valid Until: YYYY-MM-DD

**Quotation Recipient:**

Client Name

Company (if any)

Address Line 1

Address Line 2

City, State ZIP

Email: client@email.com

#	Description	Qty	Unit Price	Amount
1	Product/Service Name	0	0.00	0.00
2	Product/Service Name	0	0.00	0.00

Subtotal	<b>0.00</b>
Tax (%)	<b>0.00</b>
Total	<b>0.00</b>

**Notes:**

Prices are valid until the "Valid Until" date above.

This proforma invoice is for quotation purposes only and does not constitute a final invoice.

Payment & delivery terms to be confirmed upon order confirmation.

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Authorized Signature

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Date