

Construction Change Order Form

Project Name

Project Number

Change Order #

Date

Owner Name

Contractor Name

Contract Number

Description of Change

Reason for Change

Change Impact (Cost/Time Modifications)

Item	Description	Original Amount	Change Amount	Revised Amount	Time Extension (Days)
1					
2					
3					

Original Completion Date

Revised Completion Date

Remarks/Comments

Contractor Signature / Date

Owner Signature / Date

Consultant/Architect Signature / Date