

# Preventive Maintenance Work Order Form (Machinery)

Work Order No.

Date

Machine Name

Machine ID / No.

Location

Department

## Scheduled Maintenance Details

Type of Maintenance

Scheduled Date

Frequency / Interval

## Tasks / Checklist

Description of Tasks

Parts/Materials Required

Remarks

## For Maintenance Use

Date Completed

Completed By

Status

Requested By

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Approved By

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Technician

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