

# Delivery Order

**Delivery Order No.**

**Date**

**Prepared By**

Consignor (Sender) Details

**Company Name**

**Address**

**Contact Number**

Consignee (Receiver) Details

**Company Name**

**Address**

**Contact Number**

Delivery Information

**Pickup Date & Time**

**Delivery Date & Time**

**Pickup Location**

**Delivery Location**

Transportation Details

**Vehicle Type**

**Driver Name**

**Contact Number**

**Vehicle No.**

**Additional Notes**

Items to Deliver

No.	Description of Goods	Quantity	Weight/Unit	Remarks

No.	Description of Goods	Quantity	Weight/Unit	Remarks

Remarks / Instructions

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Sender's Signature & Date

Receiver's Signature & Date