

Hotel Logo

Lodging Invoice

Hotel Information

Hotel Name:

Address:

Phone:

Email:

Guest Information

Guest Name:

Contact No:

Email:

Invoice Details

Invoice No:

Date:

Check-in:

Check-out:

Room No:

Room Type:

Charges

| Description | Quantity / Nights | Rate | Amount |
|-------------|-------------------|------|--------|
| | | | |
| | | | |
| | | | |

Subtotal:

Tax:

Total:

Amount Paid:

Balance Due:

Guest Signature

Authorized Signature

