

Hotel Logo

# Lodging Invoice

## Hotel Information

Hotel Name:

Address:

Phone:

Email:

## Guest Information

Guest Name:

Contact No:

Email:

## Invoice Details

Invoice No:

Date:

Check-in:

Check-out:

Room No:

Room Type:

## Charges

Description	Quantity / Nights	Rate	Amount

Subtotal:

Tax:

Total:

Amount Paid:

Balance Due:

Guest Signature

Authorized Signature

