

Consulting Company Name

Address Line 1

Address Line 2

Email: info@company.com

Phone: (123) 456-7890

Bill To:

Client Name

Client Company

Client Address Line 1

Client Address Line 2

Email: client@email.com

Invoice

Invoice #: 001

Date: 2024-07-01

Due Date: 2024-07-15

Payment Terms: Net 14 days

| Description of Service | Hours | Rate | Amount |
|------------------------|-------|-------|---------|
| Consultation Session | 10 | \$100 | \$1,000 |
| Report Preparation | 5 | \$120 | \$600 |
| Follow-up Calls | 2 | \$90 | \$180 |

Subtotal \$1,780

Tax (10%) \$178

Total Due \$1,958

Notes:

Thank you for choosing our consulting services. Please make payment by the due date. For questions, contact us at info@company.com.