

Consulting Firm Name

Address Line 1  
Address Line 2  
Email: info@consulting.com  
Phone: (000) 123-4567

INVOICE

Invoice #: INV-001  
Date: YYYY-MM-DD  
Due Date: YYYY-MM-DD

Billed To

Client Name  
Client Company  
Client Address  
Client Email  
Client Phone

Description of Services	Hours	Rate	Amount
Service 1 Description	10	\$100.00	\$1,000.00
Service 2 Description	5	\$120.00	\$600.00
Service 3 Description	3	\$150.00	\$450.00
Subtotal			\$2,050.00
Tax (5%)			\$102.50
Total			\$2,152.50

Notes: Payment is due within 30 days. Thank you for your business.