

Annual Operating Budget Form

Business Name:

Fiscal Year:

Prepared By:

Date:

Projected Income

Description	Amount (\$)
Sales Revenue	
Service Revenue	
Other Income	
Total Income	

Projected Expenses

Description	Amount (\$)
Cost of Goods Sold	
Payroll	
Rent	
Utilities	
Marketing/Advertising	
Insurance	
Professional Fees	
Office Supplies	
Repairs/Maintenance	
Depreciation	
Other Expenses	
Total Expenses	

Net Operating Income

Description	Amount (\$)
Total Income - Total Expenses	