

Trip Itinerary & Expense Log

Trip Name

e.g., Japan Spring Adventure

Dates

e.g., Mar 20–Mar 27, 2024

Notes

Important reminders, goals...

Itinerary

Date	Location	Activity / Notes	Start Time	End Time
e.g., Mar 21	e.g., Tokyo	Visit Senso-ji Temple	09:00	12:00

Expense Log

Date	Description	Category	Amount
e.g., Mar 21	Shinkansen Tickets	Transport	¥12,000