

Project-Based Nonprofit Budget Outline

Project Information

Project Name	
Project Manager	
Fiscal Year	
Prepared By	
Date	

Estimated Revenue

Revenue Source	Amount (\$)	Notes
Grants		
Donations		
Fundraising Events		
Other		
Total Revenue		

Estimated Expenses

Expense Category	Amount (\$)	Notes
Personnel		
Supplies & Materials		
Contract Services		
Travel		
Facilities		
Marketing & Outreach		
Evaluation & Reporting		
Other		
Total Expenses		

Summary

Total Revenue	
Total Expenses	
Net Surplus/Deficit	

Notes:

1. Fill in each section as applicable to your project.
2. Update expense and revenue categories as needed.

3. Ensure total revenue meets or exceeds total expenses.