

# Nonprofit Financial Planning and Reporting Template

## Organization Information

Organization Name:

Reporting Period:

Date Prepared:

Prepared By:

## Budget Overview

Category	Budgeted Amount	Actual Amount	Difference
Revenue: Grants			
Revenue: Donations			
Revenue: Other			
Expenses: Program Services			
Expenses: Management & General			
Expenses: Fundraising			
<b>Total</b>			

## Statement of Financial Position

Assets	Amount
Cash	
Accounts Receivable	
Other Assets	
<b>Total Assets</b>	
Liabilities	Amount
Accounts Payable	
Other Liabilities	
<b>Total Liabilities</b>	
Net Assets	

## Notes

Add any relevant notes or assumptions here.

## Sign-Off

Name:

Signatory Name

Date: