

Nonprofit Grant Request Budget Format

ORGANIZATION INFORMATION

Organization Name	
Project/Program Title	
Grant Period	
Prepared by	

SUMMARY BUDGET TABLE

Category	Requested from Grant	Other Funding	Total Cost
Personnel			
Fringe Benefits			
Travel			
Supplies			
Equipment			
Contractual			
Other			
Total			

BUDGET NARRATIVE (DESCRIPTION & JUSTIFICATION)

Category	Description & Justification
Personnel	
Fringe Benefits	
Travel	
Supplies	
Equipment	
Contractual	
Other	

Notes:

- 1. Add additional lines as needed.
- 2. Please include indirect/administrative costs if applicable.
- 3. Ensure all calculations and justifications are clear and detailed.