

# Nonprofit Grant Request Budget Format

## ORGANIZATION INFORMATION

Organization Name	
Project/Program Title	
Grant Period	
Prepared by	

## SUMMARY BUDGET TABLE

Category	Requested from Grant	Other Funding	Total Cost
Personnel			
Fringe Benefits			
Travel			
Supplies			
Equipment			
Contractual			
Other			
<b>Total</b>			

## BUDGET NARRATIVE (DESCRIPTION & JUSTIFICATION)

Category	Description & Justification
Personnel	
Fringe Benefits	
Travel	
Supplies	
Equipment	
Contractual	
Other	

### Notes:

1. Add additional lines as needed.
2. Please include indirect/administrative costs if applicable.
3. Ensure all calculations and justifications are clear and detailed.