

# Annual Operating Budget Sheet

## Restaurant

Restaurant Name: \_\_\_\_\_

Fiscal Year: \_\_\_\_\_ Prepared By: \_\_\_\_\_

Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Revenue													
Food Sales													
Beverage Sales													
Other Revenue													
Total Revenue													
Cost of Goods Sold (COGS)													
Food Cost													
Beverage Cost													
Other COGS													
Total COGS													
Labor Expenses													
Wages													
Employee Benefits													
Payroll Taxes													
Total Labor													
Operating Expenses													
Rent/Lease													
Utilities													
Maintenance/Repairs													
Marketing/Advertising													
Supplies													
Insurance													
Licenses/Permits													
Other Expenses													
Total Operating Expenses													

<b>Summary</b>	
<b>Gross Profit</b>	
<b>Net Operating Income</b>	