

# Small Business Budget Planning Sheet

## Business Information

Business Name		Prepared By	
Budget Period		Date	

## Estimated Income

Description	Monthly	Annual
Sales Revenue		
Other Income		
<b>Total Income</b>		

## Estimated Expenses

Description	Monthly	Annual
Rent		
Utilities		
Salaries & Wages		
Inventory/Supplies		
Marketing		
Insurance		
Loan Payments		
Taxes		
Other Expenses		
<b>Total Expenses</b>		

## Summary

	Monthly	Annual
Net Profit (Income - Expenses)		

## Notes / Comments

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