

# Wedding Budget Planning Template

## Event Overview

**Couple Names**

**Event Date**

**Estimated Number of Guests**

**Venue**

**Coordinator Name**

## Budget Summary

| <b>Category</b>       | <b>Estimated Cost</b> | <b>Actual Cost</b> | <b>Paid?</b> | <b>Vendor / Contact</b> |
|-----------------------|-----------------------|--------------------|--------------|-------------------------|
| Venue                 |                       |                    |              |                         |
| Catering              |                       |                    |              |                         |
| Photography / Video   |                       |                    |              |                         |
| Decor & Flowers       |                       |                    |              |                         |
| Attire                |                       |                    |              |                         |
| Music & Entertainment |                       |                    |              |                         |
| Transportation        |                       |                    |              |                         |
| Stationery            |                       |                    |              |                         |
| Favors / Gifts        |                       |                    |              |                         |
| Other                 |                       |                    |              |                         |
| <b>Total</b>          |                       |                    |              |                         |

## Coordinator's Notes & Tasks

Add notes, reminders, or tasks here...

## Vendor Contact List

| <b>Category</b> | <b>Vendor Name</b> | <b>Contact Person</b> | <b>Phone / Email</b> | <b>Notes</b> |
|-----------------|--------------------|-----------------------|----------------------|--------------|
| Venue           |                    |                       |                      |              |
| Catering        |                    |                       |                      |              |
| Photography     |                    |                       |                      |              |
| Florist / Decor |                    |                       |                      |              |
| Music / DJ      |                    |                       |                      |              |
| Other           |                    |                       |                      |              |

## Additional Notes

Other relevant information...