

[Company Name]

Purchase Invoice

Date: \_\_\_\_\_  
Invoice #: \_\_\_\_\_

Sold To: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Payment Method: \_\_\_\_\_

Salesperson: \_\_\_\_\_

#	Description	Quantity	Unit Price	Amount

Subtotal: \_\_\_\_\_  
Tax: \_\_\_\_\_  
**Total:** \_\_\_\_\_

Notes: \_\_\_\_\_